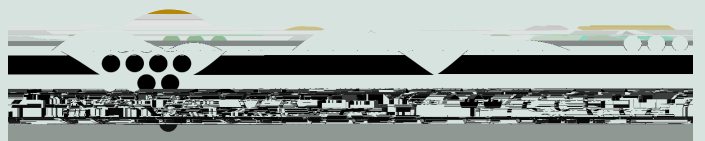


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NAPA VALLEY COLLEGE

2277 Napa-Vallejo Highway, Napa CA 94558

707-256-7000

napavalley.edu

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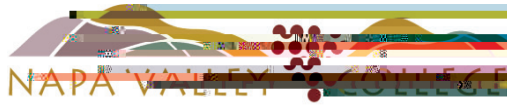
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Napa Valley College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges (ACCJC/WASC), which is an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education. The contact information of the ACCJC is provided below.

Accrediting Commission for
Community and Junior Colleges
10 Commercial Boulevard, Suite 204
Novato, California 94949
Phone: (415) 506-0234
www.accjc.org

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The following Napa Valley College programs are accredited or



2018-2019 ACADEMIC CALENDAR

Fall 2018

Spring 2019

9-10
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Summer 2019

10

JUNE							JULY
S	M	T	W	Th	F	S	

Napa Valley College is closed on Fridays during the summer session.

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NAPA VALLEY COLLEGE ADMINISTRATION

President's Area

Superintendent/President.....	Dr. Ronald Kraf
Dean, Research, Planning and Institutional Effectiveness.....	Dr. Robyn Wornall
Executive Director, Human Resources.....	Charo L. Albarran
Managing Director of College Foundations/Advancement.....	Carollee Catolica
Executive Coordinator to the Superintendent/President.....	Katherine Kit

A

GENERAL INFORMATION

ABOUT NAPA VALLEY COLLEGE

Dedicated to educational excellence and student success since opening in 1942, Napa Valley College has a rich tradition of educational generations of Napa Valley residents. In addition, the college's state-of-the-art facilities attract students from a wide geographic area who want to take advantage of programs not offered elsewhere in the region.

At Napa Valley College, students can continue their education, prepare for transfer to a four-year college or university, train for a new career, upgrade current job skills or take classes for personal enrichment.

History

The citizens of Napa County made a clear commitment to higher education in 1941 when they passed a bond issue to establish Napa Junior College. One year later, Napa Junior College was founded as part of the Napa Union High School District. The first year of World War II marked the college's first class—of just 16 students—only one of whom was male.

Once the war was over, GIs flooded into the new college seeking educational opportunity. During 1948-49, a modern new college was built next to the high school.

The community reaffirmed its commitment to the local college in 1962 by passing a bond issue to buy land and build a new college campus on land previously occupied by the Napa State Hospital. After 23 years, the college had its own campus, its own school district, and an enrollment of 1,771 students. It renamed itself Napa College and continued to grow its student body on the site it continues to occupy to this day.

In 1982, Napa College changed its name to Napa Valley College. The official opening of a permanent Upper Valley Campus in St. Helena in the fall of 1994 brought educational opportunities closer to home for upper valley residents and added new dimensions to the college curriculum. As of 2017, the college now serves over 9,000 students.

Academic Freedom

Academic freedom in a free society is the right, indeed the obligation, of professionally qualified persons to inquire about and teach the truth as they see it. *Egile n t A ps .i e` s ts a edo tea*

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ADMISSION REQUIREMENTS

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Release of Student Records and Transcripts

7-10-17-18-19-20-21-22-23-24-25-26-27-28-29-30-31-32-33-34-35-36-37-38-39-40-41-42-43-44-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-82-83-84-85-86-87-88-89-90-91-92-93-94-95-96-97-98-99-100-101-102-103-104-105-106-107-108-109-110-111-112-113-114-115-116-117-118-119-120-121-122-123-124-125-126-127-128-129-130-131-132-133-134-135-136-137-138-139-140-141-142-143-144-145-146-147-148-149-150-151-152-153-154-155-156-157-158-159-160-161-162-163-164-165-166-167-168-169-170-171-172-173-174-175-176-177-178-179-180-181-182-183-184-185-186-187-188-189-190-191-192-193-194-195-196-197-198-199-200-201-202-203-204-205-206-207-208-209-210-211-212-213-214-215-216-217-218-219-220-221-222-223-224-225-226-227-228-229-230-231-232-233-234-235-236-237-238-239-240-241-242-243-244-245-246-247-248-249-250-251-252-253-254-255-256-257-258-259-260-261-262-263-264-265-266-267-268-269-270-271-272-273-274-275-276-277-278-279-280-281-282-283-284-285-286-287-288-289-290-291-292-293-294-295-296-297-298-299-300-301-302-303-304-305-306-307-308-309-310-311-312-313-314-315-316-317-318-319-320-321-322-323-324-325-326-327-328-329-330-331-332-333-334-335-336-337-338-339-340-341-342-343-344-345-346-347-348-349-350-351-352-353-354-355-356-357-358-359-360-361-362-363-364-365-366-367-368-369-370-371-372-373-374-375-376-377-378-379-380-381-382-383-384-385-386-387-388-389-390-391-392-393-394-395-396-397-398-399-400-401-402-403-404-405-406-407-408-409-410-411-412-413-414-415-416-417-418-419-420-421-422-423-424-425-426-427-428-429-430-431-432-433-434-435-436-437-438-439-440-441-442-443-444-445-446-447-448-449-450-451-452-453-454-455-456-457-458-459-460-461-462-463-464-465-466-467-468-469-470-471-472-473-474-475-476-477-478-479-480-481-482-483-484-485-486-487-488-489-490-491-492-493-494-495-496-497-498-499-500-501-502-503-504-505-506-507-508-509-510-511-512-513-514-515-516-517-518-519-520-521-522-523-524-525-526-527-528-529-530-531-532-533-534-535-536-537-538-539-540-541-542-543-544-545-546-547-548-549-550-551-552-553-554-555-556-557-558-559-560-561-562-563-564-565-566-567-568-569-570-571-572-573-574-575-576-577-578-579-580-581-582-583-584-585-586-587-588-589-590-591-592-593-594-595-596-597-598-599-600-601-602-603-604-605-606-607-608-609-610-611-612-613-614-615-616-617-618-619-620-621-622-623-624-625-626-627-628-629-630-631-632-633-634-635-636-637-638-639-640-641-642-643-644-645-646-647-648-649-650-651-652-653-654-655-656-657-658-659-660-661-662-663-664-665-666-667-668-669-670-671-672-673-674-675-676-677-678-679-680-681-682-683-684-685-686-687-688-689-690-691-692-693-694-695-696-697-698-699-700-701-702-703-704-705-706-707-708-709-710-711-712-713-714-715-716-717-718-719-720-721-722-723-724-725-726-727-728-729-730-731-732-733-734-735-736-737-738-739-740-741-742-743-744-745-746-747-748-749-750-751-752-753-754-755-756-757-758-759-760-761-762-763-764-765-766-767-768-769-770-771-772-773-774-775-776-777-778-779-780-781-782-783-784-785-786-787-788-789-790-791-792-793-794-795-796-797-798-799-800-801-802-803-804-805-806-807-808-809-810-811-812-813-814-815-816-817-818-819-820-821-822-823-824-825-826-827-828-829-830-831-832-833-834-835-836-837-838-839-840-841-842-843-844-845-846-847-848-849-850-851-852-853-854-855-856-857-858-859-860-861-862-863-864-865-866-867-868-869-870-871-872-873-874-875-876-877-878-879-880-881-882-883-884-885-886-887-888-889-890-891-892-893-894-895-896-897-898-899-900-901-902-903-904-905-906-907-908-909-910-911-912-913-914-915-916-917-918-919-920-921-922-923-924-925-926-927-928-929-930-931-932-933-934-935-936-937-938-939-940-941-942-943-944-945-946-947-948-949-950-951-952-953-954-955-956-957-958-959-960-961-962-963-964-965-966-967-968-969-970-971-972-973-974-975-976-977-978-979-980-981-982-983-984-985-986-987-988-989-990-991-992-993-994-995-996-997-998-999-1000

All student records are kept in accordance with the provisions of the Family Educational Rights and Privacy Act of 1974. A student may request access to his or her individual records and may challenge the accuracy of the record or the appropriateness of its retention. (BP S6410)

A student's consent is needed for the release of records covered by the act. Student consent is not required for release of records to agencies entitled to access under the provisions of the act, e.g., campus officials, other schools, federal educational and auditing officers, military personnel, and requests in connection with the application or receipt of financial aid. These provisions apply to records the student has requested or given consent to be released. Questions about the college's records procedures should be directed to the Associate Dean, Enrollment and Outreach Services. Complaints as to improper release of records may be filed with the Department of Education, 600

Please note: Only students who depend exclusively upon prayer for healing may request a refund of the Student Health Fee. The refund form is available at the Student Health Center located in Building 2250. This fee is non-refundable once the semester begins.

Processing of Refunds

All refunds processed (excluding canceled classes and refunds of optional fees) are charged a \$5 processing fee per student per semester. #

Student Representation Fee

All credit students are required to pay a \$1 Student Representation Fee to the Associated Students of Napa Valley College (ASNVC), the student governing body. ASNVC officers may represent student's views at positions at city, county, district, governmental, well state legislative offices agencies. This fee is non-refundable once the semester begins.

A student may, for religious, political, financial or moral reasons refuse to pay the fee.

For more details or if you have questions regarding the \$1 Student Representation Fee, please contact the Coordinator of Student Life (707) 256-7341 or visit the Student Life Office located in Room 1342.

Materials Fee

Specific courses may require a materials fee in addition to the course cost per unit to cover the cost of materials used in these courses. The course materials fee is listed in the section information of the class schedule and may be subject to change from term to term. Non-payment of materials fees may result in being dropped from the class. *Please note: Financial Aid does not cover the cost of materials fees.*

Appealing Fees

Students who wish to appeal Enrollment Fee decisions must file a Petition for Late Add, Drop, or Refund by the end of the term in which the fee is charged. Forms for this petition can be obtained through the Admissions and Records Office located in Building 1300 or online on the *Admissions and Records* page under *Admissions & Records Forms*. More information concerning these appeals can be obtained through the Admissions and Records Office in Building 1300 or by calling (707) 256-7200.

Enrollment Fee Refunds

Students who drop their classes by the deadline to drop without a "W" are eligible for an automatic refund of enrollment fees corresponding to the number of units dropped. Refunds will not be issued to students who drop after this date. *Please note: Late Start and Short Term courses will have a different "last day for refund" date.* Please consult the *Registrar's Calendar* or the *Late Start/Short Term Section Information Report* on the Web Advisor home page for specific course refund dates.

Refunds for students with a Credit Waiver or Board of Governors Fee Waiver are returned to the appropriate District account. Fees for canceled classes are automatically refunded.

For more information, contact the Cashier's Office at (707) 256-7188.

STUDENT FINANCIAL AID

Financial Aid

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Check your status and required documents on WebAdvisor un

PROGRAMS AND SERVICES

work study, job placement and child care. CalWORKs students must be enrolled in an approved program of study.

Career Center

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The Career Center offers career and general counseling for undecided students and job services for students seeking full-time and part-time work off campus, assistance with computerized career tools, a career library, and a job board.

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Cooperative Agencies Resources for Education (CARE) provides grants and financial aid for books, transportation and child care, as well as counseling and other support services to single parents who qualify.

Child Development Center

Puente Project

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The Puente Project is an academic preparation program whose mission is to increase the number of educationally disadvantaged students who: enroll in four-year colleges, earn college degrees, and return to the community as mentors and leaders for future generations. Puente is an accelerated one-year, learning community program that focuses on Mexican-American and Latino literature and issues. The program is open to all students. For more information, please contact the Puente Counselor at the number listed.

Student Health Services

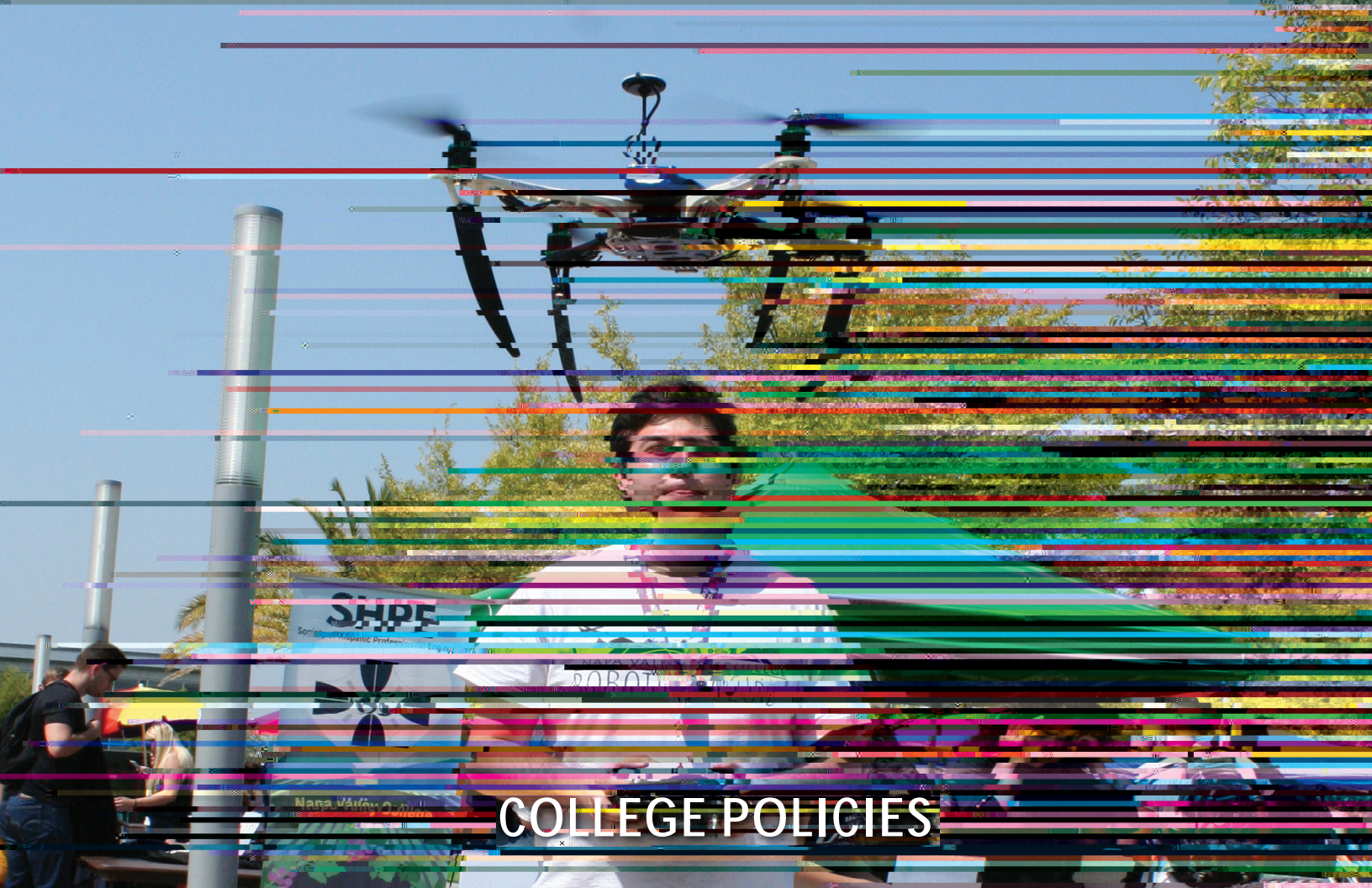
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Student Affairs Division	Staff	Office and Phone Number
Office of Student Affairs	Oscar De Haro, Assistant Superintendent/Vice President of Student Affairs Martha Navarro, Executive Assistant to the VPASA	Room 1330 (707) 256-7363
Admissions and Records	Jessica Erickson, Associate Dean of Enrollment and Outreach Services	Room 1331 (707) 256-7205
Counseling Division General Counseling, Articulation, Human Services, Career Center, Transfer Center, SSS TRIO, SSSP	Howard Willis, Dean of Counseling and Student Success Renee Coffin, Administrative Assistant to the Dean	Room 1333 (707) 256-7355
Financial Aid EOPS, CalWORKs, Veteran Services	Patricia Morgan, Dean of Financial Aid	Room 1132 (707) 256-7305
Education Talent Search (TRIO)	Ramon Salceda, Director of Educational Talent Search	Room 1133 (707) 256-7395
NVC Police Department	Ken Arnold, Chief of Police	Room 2250 (707) 256-7771
Student Health Center	Nancy Tamarisk, Director of Student Health Services	Room 2250 (707) 0256-7780
Student Life/ Associated Students of Napa Valley College (ASNVC)	Benjamin Quesada, Coordinator of Student Life	Room 1342 (707) 256-7341
Welcome Center	Jessica Erickson, Associate Dean of Enrollment and Outreach Services Jolie SanClair, Supervisor/Coordinator	Room 1331B (707) 256-7214

Administrative Services Division	Staff	Office and Phone Number
Administrative Services	Robert Parker, Assistant Superintendent/Vice President of Administrative Services Solange Kada, Administrative Assistant to the VPAS	Room 1542 (707) 256-7186
Business and Finance Office	Robert Parker, Assistant Superintendent/Vice President of Administrative Services	Room 1542 (707) 256-7186
Cashier's Office	Robert Parker, Assistant Superintendent/Vice President of Administrative Services	Room 1542 (707) 256-7186



COLLEGE POLICIES

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Academic Requirements and Policies

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Grievance and Complaining Procedures

ACADEMIC REQUIREMENTS AND POLICIES

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Napa Valley College students are classified as follows:

7 A student who is registered for 12 or more units per semester, nine or more units per summer session. Veterans on

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Napa Valley College shall award General Education Area credit as shown on the California Community College Advanced Placement General Education (CCC AP GE) List for Advanced Placement Exams. If no such similar course exists, then credit shall be awarded for the indicated GE Area as shown on the CCC AP List. If there is no GE Area that fits the AP Examination, elective credit may be awarded as determined by discipline faculty.

Credit for the International Baccalaureate Exams (IB) and College Level Examination Program (CLEP) exams will also be awarded for GE in a similar manner. In order to use these exam scores to complete an associate degree or a CSU or IGETC certification with Napa Valley College, a student must submit official AP, IB, or CLEP exam results for transcript evaluation. Discipline faculty will determine if or how the AP, IB, and/or CLEP credit is applied to prerequisites and associate degree major or certificate requirements. Concerning transfer, the application of applying AP, IB, or CLEP credit to meet major requirements is determined by each transfer institution. (References: Title 5 Section 55063, AB 1985, and NVC BP/AR 4235)

Advanced Placement

AP EUROPEAN HISTORY	Social and Behavioral Sciences (3) Or Humanities (3)	C2 (3) or D (3)	3B or 4 (3)
AP FRENCH LANGUAGE	N/A		

AP PHYSICS C*
ELECTRICITY/MAGNETISM

A Natural Sciences (3)

B1 & B3 (4) –

International Baccalaureate Exams (IB)

Students passing IB Exams with a score of 5, 6, or 7 may obtain college semester credits to be applied to the Associate Degree general education requirements at Napa Valley College, the California State University General Ed 120 0794 51.076.5;

College Level Examination Program (CLEP)

Students may obtain college semester credits to be applied to the Associate Degree general education requirements at Napa Valley College or the California State University General Education (CSU GE). Chart below indicates general education areas to be certificated and scores required for each exam. CLEP cannot be applied to IGETC. Please consult with your Counselor.

CLEP Exam	NVC GE 3 semester units toward AA/AS GE	CSU GE 3 semester units toward CSU GE
CLEP AMERICAN GOVERNMENT	passing score of 50	

CLEP HISTORY, UNITED STATES I	passing score of 50 B Social and Behavioral Sciences	passing score of 50 D & US-1 US History
CLEP HISTORY, UNITED STATES II	passing score of 50 B Social and Behavioral Sciences	passing score of 50 D & US-1 US History
CLEP HUMAN GROWTH AND DEVELOPMENT	passing score of 50 B Social and Behavioral Sciences	passing score of 50 E
CLEP HUMANITIES	passing score of 50 C Humanities	passing score of 50 C2
CLEP INFORMATION SYSTEMS & COMPUTER APPLICATIONS	N/A	N/A
CLEP INTRODUCTION TO EDUCATIONAL PSYCHOLOGY	N/A	N/A

Field Trips and Excursions

Throughout the semester, the District may sponsor voluntary off-campus co-curricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in

connection with participation in the activity &

the class extends beyond the normal end of an academic term. It indicates that work is "in progress," but that assignment of an evaluative grade must await its completion. The "IP" symbol shall remain on the student's transcript in order to satisfy enrollment documentation. An "IP" symbol shall not be used in calculating grade-point averages. The student must register in the same course for the next semester. Failure to do so will result in an assignment of a grade by the instructor in place of the "IP."

MW — Military Withdrawal. Upon verification of military orders, the symbol "MW" will be assigned to students who are called to military service and withdraw from courses. Military withdrawal shall not be counted in progress probation or dismissal calculations.

P/NP — Pass/No Pass. Students may choose, no later than the 5th Friday of the semester, to change enrollment in a class to Pass/No Pass basis, rather than receive a letter grade. Academic performance equivalent to a grade of "C" is required to earn credit (Pass- P). Forms are available online and in the Admissions and Records Office.

The total number of units taken for "Pass/No Pass" may not exceed 12 semester units in courses applicable to the associate degree (courses numbered 90-399). There is no restriction on the number of units that may be taken for Pass/No Pass in non-degree applicable course work.

Pass/No Pass grading requires students to regularly attend class and complete course work. A student will receive a "P" on his/her transcript if class work is of "C" quality or better. An incomplete designation will be available to students using the P/ NP option in conformance with the grading policy.

RD — Report Delayed. The "RD" symbol may be assigned by the Dean of Admissions and Records only. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control

of the student.

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GRIEVANCE AND COMPLAINT PROCEDURES

Student Complaint and Grievance

The college believes that all students shall be afforded fair and equitable treatment in the application of all district procedures and regulations. Students who wish to file a grievance or complaint should contact the

Assistant Vice President for Student Services

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GENERAL COLLEGE POLICIES

Drug-Free Campus

Board Policy D1420

It is an objective of Napa Valley Community College District to achieve a drug-free educational environment. Any student or employee will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the policies of the district and the laws of the state.

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In accordance with Public Law 101-226, "Drug Free Schools and Communities Act Amendment of 1989," the Board of Trustees of the Napa Valley Community College District prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol on college property and as part of any activity sponsored or sanctioned by the college. As a condition of employment, all college employees shall abide by the college's policy of maintaining a drug free workplace.

The possession, use and sale of alcoholic beverages by anyone on property controlled by Napa Valley College, except as permitted by law for instructional purposes, is a misdemeanor, as per Section 25608 of the California Business Code, and a violation of the Standards of Student Conduct. The use, sale, or possession of any illegal drug is a violation of the law and any person found in violation may be subject to arrest by federal, state, local or campus law enforcement authorities.

Any student violating this policy is subject to disciplinary action as outlined in the Standards of Student Conduct, Board Policy 5500. Any employee of Napa Valley College Community Col-

TRANSFER, DEGREES & CERTIFICATES

TRANSFER INFORMATION

Napa Valley College offers curriculum that helps students complete the first two years of a four-year degree program. A majority of courses offered at Napa Valley College are transferable to four-year colleges and universities. When a course can be counted for total unit accumulation or towards credit to meet any type of requirement at the four-year institution, it is considered "transferable".

A community college course can be counted for transfer to a four-year institution in the following ways:

1. **To meet lower-division requirements in the major.** To be accepted for this purpose, the course must be articulated or accepted in lieu of the comparable course at the four-year institution's course by meeting the terms of rigor, content, prerequisites, and unit value. All courses must be transferable before they can be articulated. Napa Valley College has established a considerable number of course-to-course agreements in many majors.

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The Intersegmental General Education Transfer Curriculum (IGETC) will meet lower division general education/breadth for most UC campuses and colleges. Although IGETC is not an entrance requirement, students are advised to complete this pattern prior to transfer unless they are enrolled in high-unit majors. Students who complete the IGETC pattern will not be held to any other lower division general education courses at the UC campus as long as they request official certification from Napa Valley College upon transfer to the UC campus. Students will be held to all other graduation requirements of the campus in question.

Since courses may be added or deleted, a new IGETC list is published each academic year. Catalog rights do not apply to IGETC certification, so students must consult the new list each year. If a course is taken when it fulfills an IGETC requirement, it continues to fulfill the requirement, even if it is subsequently removed from the pattern.

A course may be used to satisfy only one IGETC area. Each

Vt#8 - o . . .
Philosophy

A. Natural Science

Napa Valley College
Program Planning for the A.A. and A.S. Degree
Effective Fall 2018 Through Summer 2019

Student Name: _____ Student ID Number: _____ Date: _____

A.A. Major: _____ A.S. Major _____

Transfer Units to be used from: _____ (Name of Institutions)

Graduation Date: Fall 20 ____ Spring 20 ____ Summer 20 ____ Military used for PE _____

The following are the 2 A9127U160840.0061 Tf0 Td[12 0v 10

Area D: LANGUAGE & RATIONALITY - Select 3 courses, one each from D1, D2, & D3 (minimum 9 units)

Area D1: ENGLISH COMPOSITION - Select 1 course (minimum 3 units with a “C” grade or better)
English 120

Area D2: MATHEMATICS - Select 1 course (minimum 3 units with a “C” grade or better; may demonstrate competency with a test)
Math 94, 99, 106, 108, 115, 120, 121, 220, 221, 222, 232, 235
Tech 107

Area D3: COMMUNICATION AND ANALYTICAL THINKING - Select 1 course (minimum 3 units with a “C” grade or better). Note: Courses with (*) may be less than 3 units.

Administration of Justice 123, 124
American Sign Language 120
Anthropology 150, 200
Astronomy 111
Biology 10124

Napa Valley College

AREA 3. ARTS AND HUMANITIES

Napa Valley College
CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION (GE) REQUIREMENTS
Effective FALL 2018 through SUMMER 2019

AREA C. ARTS AND HUMANITIES

Napa Valley College Courses Approved for C-ID Articulation

Course Identification Numbering System (C-ID)

The Course Identification Numbering System (C-ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C-ID number next to a course signals that participating California colleges and universities have determined that courses offered by other California community colleges are comparable in content and scope to courses offered on their own campuses, regardless of their unique titles or local course number. Thus, if a schedule of classes or cata

Napa Valley College Courses Approved for C-ID Articulation

NVC Course Subject	NVC Course Number	Course Units	C-ID Number	Articulation Status	Effective Date
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Napa Valley College Courses Approved for C-ID Articulation

NVC Course Subject	
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Napa Valley College Courses Approved for C-ID Articulation

NVC Course Subject	NVC Course Number	Course Units	C-ID Number	Articulation Status	Effective Date
PSYC	135	3	PSY 130	Approved	8/1/2013
PSYC	220	3	PSY 200	Approved	8/1/2013
SOCI	120	3	SOCI 110	Approved	8/1/2013
SOCI	122	3	SOCI 115	Approved	8/1/2013
SOCI	123	3	PSY 170	Approved	8/1/2013
SOCI	154	3	SOCI 160	Approved	8/1/2011
SOCI	220	3	SOCI 120	Approved	8/1/2014
SOCI	220	3	PSY 200	Approved	8/1/2013
SPAN	120	5	SPAN 100	Approved	8/1/2013
SPAN	121	5	SPAN 110	Approved	8/1/2013

SPAN

Mechele Manno, Interim Dean
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Courses and Programs

Napa Valley College, a California Community College, offers a wide range of Associate Degrees. A full-time student can earn the required 60 units in two years. Students, who may be working or have family responsibilities, can attend part-time and may take longer to complete the degree. Most of the Associate of Arts degrees (AA), all Associate Degrees for Transfer (AA-T/AS-T) and a few Associate of Science degrees (AS) and certificates are designed for those who plan to transfer to four-year institutions. Most of our Associate of Science degrees (AS) and certificates have a career education focus and prepare students to enter the workforce in areas such as Health Occupations, Criminal Justice and various technical fields.

Listed below are programs of study offered by Napa Valley College and requirements for specific certificates and degrees. Students are encouraged to meet with an academic counselor for individual education planning.

Only certificated of achievement will be noted on a student's transcript. Skills and local certificates are not transcriptable.

Any request for a course substitution or waiver may be discussed with a counselor and must be submitted for approval to the

Courses and Programs

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AS Degree

The Associate of Science Degree in Business is a four-semester course of study designed to prepare students for a career in the

ADMJ 191 Administration of Justice Internship 2	3
MATH 232 Statistics	4
PSYC 120 General Psychology	3
SOCI 120 Introduction to Sociology	3

Total units for the major 18-19
Total units 60

Program Learning Outcomes

The law enforcement Certificate provides students with a concentrated program of study of the criminal justice system and prepares students for work in a variety of jobs within the law enforcement component of the criminal justice system. This Certificate does not meet the California Commission on Peace Officer Standards and Training requirements related to the basic police academy.

Program Learning Outcomes

- Outcome 1: The student will communicate effectively in their verbal and written presentations, using vocabulary, grammar, and technical skills appropriate for an Administration of Justice profession.
- Outcome 2: The student will demonstrate a knowledge of the criminal law and criminal procedures.
- Outcome 3: The student will demonstrate an understanding of the work ethic expectations of Administration of Justice professions.

Required Courses	Units
ADMJ 120 Intro to the Criminal Justice System	3
ADMJ 121 Introduction to Criminal Law	3
ADMJ 122 Introduction to Criminal Procedures	3
ADMJ 123 Introduction to Community Policing	3
ADMJ 124 Introduction to Investigation	3
ADMJ 125 Introduction to Evidence	3
ADMJ 190 Administration of Justice Internship 1	3
Total Units	21

ADMJ 120 Introduction to Criminal Law 3 units
 54 hours lecture; 54 hours total

This course introduces students to the characteristics of the criminal justice system in the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines the evolution of the principles and approaches utilized by the justice system and the evolving forces which have shaped those principles and approaches. Although justice structure and process is examined in a cross-cultural context, emphasis is placed on the US justice system, particularly the structure and function of US police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, and sentencing and incarceration policies.
CSU, UC

ADMJ 121 Introduction to Criminal Law 3 units
 54 hours lecture; 54 hours total

Prerequisite: Completion of ADMJ 120 with a minimum grade of C.
 This course offers an analysis of the doctrines of criminal liability in the United States and the classifications of crimes against persons, property, morals, and public welfare. Special emphasis is placed on the classification of crime, the general elements of crime, the definitions of common and statutory law, and the nature of acceptable evidence. This course utilizes case law and case studies to introduce students to criminal law. The completion of this course offers a foundation upon which upper-division criminal justice courses will build. The course will also include some limited discussion of prosecution and defense decision making, criminal culpability, and defenses to crimes.
CSU, UC

ADMJ 122 Introduction to Criminal Procedures 3 units
 54 hours lecture; 54 hours total

This course examines the roles and responsibilities of each component of the criminal justice system when interacting with violators of the law. The students in this course will become familiar with the legal process and the roles of the various participants in the criminal justice system.
CSU, UC

skills, the sharing of decision-making authority and responsibility for the outcomes, and the understanding of the operations prejudice and discrimination will be stressed.
CSU, UC

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54 hours lecture; 54 hours total

This course addresses the techniques, procedures, and ethical issues in the investigation of crime, including organization of the investigative process, crime scene searches, interviewing and interrogating, surveillance, sources of information, utility of evidence, scientific analysis of evidence and the role of the investigator in the trial process.
CSU

°) UK **yV@o**
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54 hours lecture; 54 hours total

Recommended Preparation: ENGL 90 with a minimum grade of C.
The origin, development, philosophy and constitutional basis of legal evidence; constitutional and procedural considerations affecting arrest and search and seizure; kinds and degrees of evidence, rules, and case studies. This course covers categories of evidence as well as legal rules governing its admission or exclusion in the criminal process.
CSU

°) UK **yV@o**
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54 hours lecture; 54 hours total

This course is an examination of the origin, development, and
justice

AMERICAN SIGN LANGUAGE

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ANTH 120 **3 UNITS**

Biological Anthropology
54 hours lecture; 54 hours total

Corequisite: Concurrent enrollment in ANTH 120L is required.

Recommended Preparation: ENGL 90 with a minimum grade of C.

This course introduces students to the theories, methods, and applications of biological anthropology. Topics include the scientific method, principles of evolution and adaptation, human genetics, human osteology, hominin species and the fossil record, and the anatomy and behavior of living non-human primates.

CSU, UC

ANTH 120L **1 UNIT**

54 hours lab; 54 hours total

Corequisite: Concurrent enrollment in ANTH 120 is required.

Recommended Preparation: ENGL 90 with a minimum grade of C.

ANTH 120L is a hands-on laboratory course in biological anthropology.

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ANTH 180

3 UNITS

The Anthropology of Childhood

Cross-listed with CFS-180

54 hours lecture; 54 hours total

Recommended Preparation: ENGL 90 with a minimum grade of C.

A comparative study of childhood as experienced in a variety of world cultures. Explores different cultural patterns of child rearing and the different experiences of childhood as they are influenced by race, class, gender and environmental variables. The role of women and girls as childbearers, caretakers and providers will be emphasized. The effects of rapid culture change on children will be studied with a focus on the impact of globalization.

Advanced Studio Courses

ARTS 240 Intermediate Ceramics: Hand-Building	3
ARTS 241 Intermediate Ceramics: Throwing	3
ARTS 261 Ceramics Workshop	3

Drawing

ARTS 111 Figure Drawing	3
ARTS 112 Creative Drawing	3

Art History

ARTH 130 History of Asian Art	3
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Total units for the major 24

Total units 60

AA Degree

ARTH 105 History of Western Art: Prehistoric through Medieval	3
ARTH 106 History of Western Art: Renaissance to Contemporary	3
ARTS 101 2D Foundations	3
ARTS 110 Fundamentals of Drawing	3
ARTS 120 Fundamentals of Painting	3

Select courses totaling nine units from three of the following categories:

Drawing

ARTS 112 Creative Drawing	3
ARTS 111 Figure Drawing 1	3

Printmaking

ARTS 130 Printmaking	3
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Sculpture

ARTS 102 3D Foundations	3
ARTS 145 Clay Sculpture	3
ARTS 150 Sculpture	3

Advanced Studio Courses

ARTS 220 Intermediate Painting	3
ARTS 260 Studio Workshop	3

Art History

ARTH 118 Survey of Modern Art	3
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Select 3 courses from 3 the following course groups:

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BIOL 240

General Zoology

72 hours lecture, 54 hours lab; 126 hours total

5 UNITS

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AS Degree

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BUSI 100 **3 UNITS**

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54 hours lecture; 54 hours total

This course is a survey in business providing a mult disciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and a global society. It demonstrates how these influences impact the primary areas of business including: organizational structure and design; leadership, human resource management, organized labor practices, marketing; organizational communication; technology

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BUSI 147 **1 UNIT**

Organization and Change

18 hours lecture; 18 hours total

Provides an understanding of change and the influence it has on an organization and the individuals in that organization. Topics include understanding organizational change, stages of change, and how to manage organizational change. Special emphasis is placed on the attributes of good leaders how they must develop a vision and strategy to manage change and communicate that vision throughout the organization.

CSU

BUSI 170 **1 UNIT**

Microcomputer

18 hours lecture, 6 hours lab; 24 hours total

This class introduces students to the basic operation of a micro-computer that emphasizes the mastery of the keyboard by touch. Correct posture and keying techniques are highlighted.

CSU

BUSI 185 **2 UNITS**

Business English

36 hours lecture; 36 hours total

Principles and application of business correspondence language skills: grammar and proper usage, punctuation, hyphenation and division of words, number rules, capitalization, abbreviations, contractions, and proofreading.

CSU

BUSI 242 **3 UNITS**

Fundamentals of Corporate Finance

54 hours lecture; 54 hours total

Prerequisite: Completion of ACCT 120 with a minimum grade of C.

Recommended Preparation: COMS 165 with a minimum grade of C.

A study of the basic elements of financial management with emphasis on financial planning, budgeting, and working capital management plus other areas of practical interest to small business owners and/or middle managers.

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CHEM 110

4 UNITS

CHILD AND FAMILY STUDIES

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AS-T in Early Childhood Education

The AS-T in Early Childhood Education is designed to provide a clear pathway to a CSU major and baccalaureate degree.

California Community College students who are awarded an AS-T degree are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to the Early Childhood Education major. This priority does not guarantee admission to specific majors or campuses. Students who have been awarded an AA-T or AS-T are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester units.

Required Courses	Units
CFS 120 Child Development *	3
CFS 121 Health, Safety & Nutrition	3
CFS 122 Principles & Practices of Teaching Young Children	3
CFS 123 Observation and Assessment	4
CFS 140 The Child, Family and Community*	3
CFS 165 Curriculum and Environments in Early Childhood Programs	3
CFS 184 Teaching Children in a Diverse Society	3
CFS 223 Sr	3

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The Early Childhood Intervention Certificate Program provides

CFS 122 **3 UNITS**

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54 hours lecture; 54 hours total

An examination of the underlying theoretical principles of developmentally appropriate practices applied to programs, environments. This course emphasizing the key role of relationships, constructive adult-child interactions, and teaching strategies in supporting physical, social, creative and intellectual development for all children. This course includes a review of the historical roots of early childhood programs and the evolution of the professional practices promoting advocacy, ethics and professional identity.

CSU

CFS 123 **4 UNITS**

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54 hours lecture, 54 hours lab; 108 hours total

Prerequisites: Completion of CFS 122 and CFS 121

CFS 155 **3 UNITS**

54 hours lecture; 54 hours total

This is an introductory course on issues in life that affect children: marriage; separation and divorce; death; sex and sexuality; self-acceptance; cultural and racial identity; hospitalization; and child abuse. This course is designed for parents, individuals in the helping professions, early childhood students, and other interested persons.

CSU

CFS 160 **3 UNITS**

54 hours lecture; 54 hours total

This course explores a wide range of parenting theories and techniques, utilizing a theoretical foundation with a practical approach. There is particular emphasis on building self-esteem, verbal and non-verbal communication, power, and control.

CSU

CFS 161 **3 UNITS**

Working with Families

54 hours lecture; 54 hours total

This course explores the value of relationships between families and the staff within the school setting. Includes an in-depth exploration of key concepts on how to deal effectively with families.

CSU

CFS 165 **3 UNITS**

Curriculum and Environments in Early Childhood

Programs

54 hours lecture; 54 hours total

Prerequisite: Completion of CFS 120 and CFS 122 with a minimum grade of C.

This course presents an overview of knowledge and skills related to providing appropriate curriculum and environments for young children. Students will examine teacher's role in supporting development and fostering the joy of learning for all young children using observation and assessment strategies emphasizing the essential role of play.

CSU

CFS 170 **3 UNITS**

Studying the Reggio Emilia Approach

54 hours lecture; 54 hours total

This is an introductory course in the theory, philosophy, and inspiration of Reggio Emilia approach to early childhood education. Students will explore an interpretation of the basic principles of this approach. Emphasis is on developing a new image of the child in connection with the role of adults (teachers and parents), developing relationships, interactions, and experiences based on "progettazione" (term used in Reggio Emilia for prediction, hypothesis, projects of emergent projects).

CSU

CFS 175 **3 UNITS**

54 hours lecture; 54 hours total

Child

CFS 200**3 UNITS**

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54 hours lecture; 54 hours total

This course will focus on developmental theory, research, and practical applications of theory and research in the field of early intervention. The course will examine curriculum modification strategies to facilitate the development of cognitive, motor, socioemotional, and language skills of young children, 0-6 years of age, with special needs. The course will also examine the development of behavior plans, collaborative teaching, lesson planning strategies, and methods for working with parents of young children with special needs.

COMMUNICATION STUDIES

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The Associate of Arts in Communication Studies for Transfer de-

SPCOM 130
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3 UNITS

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Computer Application Specialists provide technical assistance, support, and advice to individuals and organizations that depend on information technology.

Program Learning Outcomes

- Outcome 1: Demonstrate an understanding of basic computer concepts and ability to utilize a computer, equipment and software.
- Outcome 2: Demonstrate proficiency in using business and computer applications.

Required Courses	Units
BUSI 105 Business Communication	3
BUSI 146 Customer Service & Attitude in the Workplace	1
BUSI 170 Keyboarding	1
COMS 101 Computer Information Systems	3
COMS 142 Microsoft Windows	3
COMS 150 Microsoft Outlook	1.5
COMS 165 Microsoft Excel	3
COMS 186 Microsoft Word: Beginning	2
Total units	17.5

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COMS 160

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54 hours lecture; 54 hours total

3 UNITS

COMS 284

1.5 UNITS

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27 hours lecture; 27 hours total

Recommended Preparation: COMS 186 with a minimum grade of C or equivalent keyboarding and word processing skills.

A practical course that covers the advanced features of one or more word processing programs. Material will include enhancing and manipulating documents with special features, using borders and frames with pictures, tables, charts, outlines, graphic features, formatting, styles, and

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COUN 110

3 UNITS

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54 hours lecture; 54 hours total

A comprehensive course designed to assist students in obtaining the necessary skills and resources for effective career, educational, and life planning. Students will gain an understanding of their

Law Enforcement-Basic Police

The Law Enforcement Certificate provides students with a concentrated program of study in the Criminal Justice system. This certificate does not meet the California Commission on Peace Officer Standards and Training (P.O.S.T.) requirements related to the Basic Police Academy.

Program Learning Outcomes

- Outcome 1: The student will communicate effectively in their verbal and written presentations, using vocabulary, grammar, and technical skills appropriate for an Administration of Justice profession.
- Outcome 2: The student will demonstrate a knowledge of the criminal law and criminal procedures.
- Outcome 3: The student will demonstrate an understanding of the work ethic expectations of Administration of Justice professions.

Required Courses	Units
CJT 200 Basic Police Academy 1	24
Total Units	24

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Basic Police Academy 1

880 hours integrated lab; 880 hours total

Prerequisite:

- 1) Complete a criminal history fingerprint check through the California Department of Justice (13511.5PC).
- 2) Obtain clearance from a licensed physician indicating capacity to participate in intensive physical activity.

The above prerequisites may be certified by an authorized law enforcement agency.

The P.O.S.T. Basic Police Academy is certified by the California Commission on Peace Officer Standards and Training. This course satisfies the basic training requirement to be hired as a full-time peace officer or Level 1 Reserve Peace Officer in California. The Basic Police Academy emphasizes the development of character, problem solving skills, and officer safety.

CSU

Module 3 832PC Arrest Course

30 hours lecture, 10 hours lab; 40 hours total

A course certified by the California Commission of Peace Officer Standards and Training to fulfill the requirements of section 832 PC and the training requirements for Level 3 Reserve Peace Officers. Includes laws of arrest, search and seizure, methods of arrest, discretionary and decision-making.

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200 hours integrated lab; 200 hours total
The Adult Corrections Academy is certified by the State of California Board of Corrections to provide entry-level job training required to be hired as an adult correctional officer for a city or county jail.
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120-136 hours integrated lab; 120-136 hours total

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The Introductory Basic Culinary Skills Certificate provides students with the skills and knowledge used in basic culinary positions within the food and beverage sector of the hospitality industry.

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This degree provides a comprehensive foundation in Dance. The Associate of Arts (AA) degree in Dance will provide knowledge and skills that can be applied to a variety of educational and vocational pathways. Some examples of educational pathways are Performing Arts and Dance Sciences when supplemented with Theater Arts or Kinesiology curriculum. Examples of vocational pathways in Dance are: Supplemental degree for therapist/art therapist, studio owner or company director. To fulfill requirements for this degree, students will complete the required core courses (10-11.5 units) and selected electives from List A, List B, and List C (8-9 units). Each student should work with a counselor to determine the appropriate pattern of general education and

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Salsa and Latin Dance Forms II
36-54 hours integrated lab; 36-54 hours total
Recommended Preparation: Beginning Salsa and Latin Dance Forms experience.

Level II of the Salsa and Latin Dance forms class. Students will advance their basic skills to incorporate dynamic intermediate techniques, more advanced rhythmic ability and add individualized self-expression within the techniques. History of dance forms incorporated.

CSU, UC

Ballet II
36-54 hours integrated lab; 36-54 hours total
Recommended Preparation: Previous basic ballet experience.

The Level II Ballet course utilizes and builds on the technique, vocabulary, structure and historical information from the Ballet Basics course. Students will continue to accrue technique and

Social Dance Pedagogy
36-54 hours integrated lab; 36-54 hours total
Course allows the advanced dance student to experience basic social dance pedagogy.

Survey Dance
36-54 hours integrated lab; 36-54 hours total
This is a survey dance class introducing a variety of dance styles: Ballet, Jazz, Tap, Modern and Contemporary/Hip Hop. A general history of each style will be examined.

Barre Fitness
36-54 hours integrated lab; 36-54 hours total
This is a course combining ballet barre techniques, core strength and stabilization, flexibility and conditioning techniques that help to improve the dance technique for dancers of any dance genre. Floor and barre exercises are designed to enhance the dancer's agility, technique and overall fitness. Exercises and concepts presented in this course will enhance the performance skills of any student or athlete.

Ballet Level I
36-54 hours integrated lab; 36-54 hours total
The Ballet level I course introduces the first time ballet student to the history of ballet, the introductory vocabulary, foot and arm positioning, proper alignment, and basic barre, center and locomotor ballet movements.

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36-54 hours integrated lab; 36-54 hours total

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DART 125 **3 UNITS**

36 hours lecture, 54 hours lab; 90 hours total

An introductory course in the basic principles and technology of animation. Both traditional and alternative animation styles will be covered with an emphasis on creating effective sequences appropriate for the subject or narrative.

CSU, UC

DART 130 **3 UNITS**

36 hours lecture, 54 hours lab; 90 hours total

Recommended Preparation: DART 120 with a minimum grade of C.

This course focuses on the creation and editing of digital images using Adobe Photoshop. Students in this course will learn to fuse traditional artistic concepts with contemporary digital tools to create original artwork.

CSU

DART 140 **3 UNITS**

Drawing & Typography

36 hours lecture, 54 hours lab; 90 hours total

Recommended Preparation: DART 120 with a minimum grade of C.

This course focuses on the creation and editing of vector-based art and graphic design using Adobe Illustrator, with an emphasis on drawing and typography.

CSU, UC

DART 160 **3 UNITS**

36 hours lecture, 54 hours lab; 90 hours total

Recommended Preparation: CISA 130 with a minimum grade of C.

Introduction to Adobe Flash providing a foundation in streaming media, interactive principles, action scripting, and animation for creating rich media websites.

CSU

DART 170 **3 UNITS**

108 hours integrated lab; 108 hours total

Introduction to non-linear editing on the computer. Includes historical development, digital video and audio formats, techniques and theory of editing, aspect ratios, organization of the edit, desktop environment, importing digital elements, project organization, video and audio files, non-linear editing skills, applying transitions, designing titles, applying filters, digital and time line effects, importing graphics, mixing audio and video elements, synchronize sound with video, and exporting digital video projects.

CSU, UC

DART 171 **3 UNITS**

Intermediate Digital Video

108 hours integrated lab; 108 hours total

Prerequisite: Completion of DART 170 with a minimum grade of C.

Students will learn advanced video composition methods, image control and key effects in the digital world specific to the Final Cut Pro environment. Basic and advanced titling and graphic animation.

DIGITAL DESIGN GRAPHICS
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DDGT 120 **7 UNITS**

Digital Design Graphics Technology 1

54 hours lecture, 216 hours lab; 270 hours total

Recommended Preparation: MACH 100 and TECH 92 with a minimum grade of C.

The first of a four course series in the Digital Design Graphics Technology A.S. Degree program. This course enables the student to learn and apply the fundamental skills of technical drawing towards the creation of graphical engineering documents per current industry standards. Topics covered include national and international drafting standards, drawing scales, two-dimensional and three-dimensional geometric construction, orthographic projection, auxiliary views, sectioning, dimensioning, external references, creation and modification of templates, computer-aided drafting (CAD), basic reverse engineering of parts, and three-dimensional modeling using the latest version of the Autodesk AutoCAD software.

CSU

DDGT 121 **7 UNITS**

Digital Design Graphics Technology 2

54 hours lecture, 216 hours lab; 270 hours total

Prerequisite: Completion of DDGT 120 with a minimum grade of C.

Recommended Preparation: TECH 107 with a minimum grade of C.

The second of a four course series in the Digital Design Graphics Technology A.S. Degree program. Advanced study in computer-aided drafting (CAD) three-dimensional parametric solid modeling, Boolean operations, CAD rendered images and drawings, advanced reverse engineering of parts and the engineering document revision process. Manufacturing materials and processes. Development of graphics and graphical manipulation for web and print. Development and posting of internet web pages for communication of engineering documents on department website. Students will create their own logo / brand.

CSU

DDGT 130 **3 UNITS**

3D Modeling and 3D Printing

36 hours lecture, 54 hours lab; 90 hours total

This course focuses on 3D Modeling and 3D Printing for the beginner and those currently in industry. This course will cover the study of additive manufacturing as it pertains to 3D Printing. Topics covered include 3D Parametric Modeling, 3D Printing applications, and the advantages and limitations of 3D printing technology. Students will learn how to create three-dimensional parts and assemblies using the current version of the Autodesk Fusion 360 software specifically for 3D Printing. This course also provides the opportunity for students to earn the Autodesk Certificate of Training and to prepare for the Autodesk Certified User exam.

CSU

DDGT 230 **5 UNITS**

54 hours lecture, 108 hours lab; 162 hours total

Recommended Preparation: DDGT 121 and TECH 107 with a minimum grade of C.

A study of the digital graphic representation used by the architectural field, building codes, symbology, floor plans, sectional views, foundation plans, roof framing plans, specifications, interior/exterior elevations, computer animated walk-throughs and fly-bys as relates to residential architecture and design.

CSU, UC

DDGT 240 **7 UNITS**

Digital Design Graphics Technology 3

54 hours lecture, 216 hours lab; 270 hours total

Prerequisite: Completion of DDGT 121 with a minimum grade of C.

The third of a four course series in the Digital Design Graphics Technology A.S. Degree program. This course enables the student to learn and apply mechanical computer-aided design (CAD) drafting skills and techniques to working drawings including Geometric Dimensioning and Tolerancing (GD+T) and weldment symbology. Additional topics include external references and reverse engineering of assemblies. A study of 3D Printing. Students will print to the 3D Printer and retain the printed model. A study of 3ds Max for design visualization including: modeling, materials, lighting, rigging, animation, and rendering. A study of Adobe Premiere as a non-linear video editor. A combined study of 3ds Max and Adobe Premiere to create technically animated presentational videos for their professional portfolios as displayed on the department website.

CSU

DDGT 241 **7 UNITS**

Digital Design Graphics Technology 4

54 hours lecture, 216 hours lab; 270 hours total

Prerequisite: Completion of DDGT 240

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EDUC 100

3 UNITS

Teaching as a Profession

36 hours lecture, 54 hours lab; 90 hours total

This course explores teaching as a profession in K-12 education. Topics include teaching as a profession and career, historical and philosophical foundations of the American education system, contemporary educational issues, California's content standards and frameworks, and teacher performance standards. In addi-

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Paramedicine is an allied health profession whose specialty is to

ENGI 110 - Introduction to Engineering

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ENGI 110

3 UNITS

54 hours lecture; 54 hours total

This course introduces the major engineering disciplines, engineering decision-making and ethics, and factors for success in academic and professional settings. It provides general knowledge

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The purpose of the Associate in Arts Transfer Degree in English is to provide students with a foundation of knowledge in English

ENGL 125

3 UNITS

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54 hours lecture; 54 hours total

Prerequisite: Co

ESL 70**5 UNITS****8** †
90 hours lecture; 90 hours total

Recommended Preparation: ESL 60 and ESL 64 with a minimum grade of C or appropriate score on ESL Placement Test.

This is the grammar/writing component of Level 3 of the ESL program. Students will build on grammar/writing skills of Level 2, writing and revising paragraphs and short narrative and descriptive compositions with clear introductions, support and conclusions. Grammar will include review of all simple and progressive verb tenses and the construction of compound and complex sentences.

ESL 74**3 UNITS****Reading Level & Discussion Level 3**
54 hours lecture; 54 hours total

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FILM 100 **3 UNITS**

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Cross-listed with HUMA-185

54 hours lecture; 54 hours total

This course is an introduction to the history and elements of filmmaking such as narrative, mise-en-scène, cinematography, acting, editing, and sound as well as approaches to film criticism.

CSU, UC

FILM 105 **3 UNITS**

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54 hours lecture; 54 hours total

This course will examine the evolution of film as a cultural medium, from its origins at the turn of the century, to its early development as a social force by the 1940s. Students will explore the history of film technology, its major social and political movements, seminal directors and performers, and the development of its narrative structure.

CSU, UC

FILM 106 **3 UNITS**

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54 hours lecture; 54 hours total

This course will examine the evolution of film as a cultural medium, from the postwar 1950's to its current climate. Students will explore the history of film technology, its major social and political movements, seminal directors and performers, and the development of its narrative structure.

CSU, UC

FILM 110 **3 UNITS**

FILM 125D

3 UNITS

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Cross-listed with HUMA 189D

54 hours lecture; 54 hours total

This course covers the historical, social, and artistic development of the film musical from the 1920s to the present.

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HELH 100

Associate in Arts in History for Transfer

AA-T

The Associate in Arts in History for Transfer degree (AA-T) provides a comprehensive foundation in History in preparation for transfer to baccalaureate programs in the California State University (CSU) system in History. To fulfill the requirements for this

HOSPITALITY, CULINARY & TOURISM MANAGEMENT

AS Degree

The Hospitality and Tourism Management Program is designed to expose students to the fundamentals of the hospitality industry, which is the second largest employer in the region. Students will receive in-depth training in the skills necessary to be successful in the service industry.

Program Learning Outcomes

Outcome 1: Demonstrate the ability to prepare a business plan related to the field of the program.

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HOSP 100 **2 UNITS**

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Cross-listed with CUL-100

36 hours lecture; 36 hours total

This class provides students with the basic principles of food safety and sanitation as they apply to food service operations. Includes instruction on federal, state, and local sanitation regulations; personal hygiene; HACCP protocol; microbiology; preventing foodborne illnesses through flow of food systems; development and management of a comprehensive cleaning and sanitizing program; and basic concepts of workplace safety. Also includes training on responsible alcohol service. National Restaurant Association ServSafe Test will be given as a course assessment and

Associate's of the Arts Degree in Ethnic Studies

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The Associate's of the Arts Degree in Ethnic Studies will provide students with a critical understanding of the complex and di-

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HUMA 100

3 UNITS

The American Mind 1

54 hours lecture; 54 hours total

Recommended Preparation: ENGL 90 with a minimum grade of C.

This course is a critical examination of key philosophical, religious, artistic, scientific, economic and political ideas that have shaped American society from the Native-American and European-American migration and settlement to the late 1800s. Students in this course will analyze diverse and conflicting arguments on the American experience with particular attention to the

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HUMA 151 3 UNITS

Women's Ethnic Heritage
54 hours lecture; 54 hours total

This course is an exploration of concepts related to the understanding of ethnic heritage. Literature, film and the arts will be surveyed to demonstrate structure meaning for oneself in the world. Students will have the opportunity to serve how they view their own, and to think ally about how their ethnicity affects their sense of self and culture, their. They will also exchange stories and observations about others' cultures, and in so doing examine their own ideas and assumptions about others' ethnicities.
CSU, UC

HUMA 160 3 UNITS

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54 hours lecture; 54 hours total

This course explores Filipina(o)-American heritage, drawing upon the complexities of its indigenous history to enrich the identity of Filipina(o)-Americans today. Experiences, perspectives, and contributions of Filipina(o)-Americans, across gender, religion, class, and sexual orientation will be discussed. A emphasis will be placed on the resistance to colonization, including the resilience of Filipino culture that has endured various waves of oppression.
CSU, UC

HUMA 170 3 UNITS

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Cross-listed with THEA 100
54 hours lecture; 54 hours total

This course covers the major elements of theater production and theater history from the origins of drama to contemporary theater. Topics will include an introduction to basic theater terminology, theater artists and technicians, historical movements and critical perspective.
CSU, UC

HUMA 174 3 UNITS

Culture and Gender in Theater
Cross-listed with THEA 105
54 hours lecture; 54 hours total

This course explores the contributions and perspectives of various cultural, ethnic and gender groups to contemporary American drama. Students in this course will study plays by African Americans, Latino Americans, Asian Americans and other cultural and gender groups.
CSU, UC

HUMA 185 3 UNITS

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Cross-listed with FILM-100
54 hours lecture; 54 hours total

This course is an introduction to the history and elements of filmmaking such as narrative, mise-en-scene, cinematography, editing, and sound as well as approaches to film criticism.
CSU, UC

HUMA 186 3 UNITS

Culture & Gender in Films
Cross-listed with FILM-110
54 hours lecture; 54 hours total

This course covers the perspectives and contributions of cultural, ethnic and gender groups to American life through the art of film. Students in this course will study films by and about African Americans, Latino Americans, Asian Americans, Native Americans, and other cultural groups such as Euro-Americans, Jewish Americans and Arab Americans. They will also analyze the representations of ethnicity, gender, sexual orientation, age, physical and mental challenges in film.
CSU, UC

HUMA 189A 3 UNITS

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Cross-listed with FILM 125A
54 hours lecture; 54 hours total

This course offers an in-depth analysis of the film noir genre through the study of film history, methods of production, film style, evolution of aesthetics and conventions, noted actors and directors, and sociological implications.
CSU, UC

HUMA 189B 3 UNITS

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Cross-listed with FILM 125B
54 hours lecture; 54 hours total

This course covers the historical, social, and artistic development of the western film genre from 1903 to the present.
CSU, UC

HUMA 189C 3 UNITS

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Cross-listed with FILM 125C
54 hours lecture; 54 hours total

This course covers the historical, social, and artistic development of the drama film genre from 1940 to the present.
CSU, UC

HUMA 189D 3 UNITS

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Cross-listed with FILM 125D
54 hours lecture; 54 hours total

This course covers the historical, social, and artistic development of the film musical from the 1920s to the present.
CSU, UC

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54-162 hours lab; 54-162 hours total
Prerequisite: Completion of an Prior Humanities course.
This course is an introduction to the history and elements of independent study for students interested in photography and/or special projects.
CSU

LESBIAN, GAY, BISEXUAL AND TRANSGENDER STUDIES

LESTUD 100

This certificate provides students with a concentrated study of lesbian, gay, bisexual, and transgender issues related to the family, education, and the community. Students will explore a wide range of topics related to how people identify their sexuality and gender and how those identities are impacted and influenced in the family, in schools, and throughout the community. Completion of this certificate can prepare students for work in a variety of social services and education. It can also prepare students for transfer to another institution of offering a degree in LGBT Studies.

To fulfill requirements for this certificate, students must complete the required courses and electives as outlined below.

Program Learning Outcomes

- Outcome 1: Identify the major issues and vocabulary in the field of LGBT Studies.
- Outcome 2: Discuss the issues faced by sexual orientation and gender identity minorities in the family, education, and community.
- Outcome 3: Explain current national movements in the LGBT community.

MACHINE TOOL TECHNOLOGY

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This program prepares students for employment in the machinist and/or toolmaking trade. The courses cover setting up and operating basic machine tools such as lathes, milling machines, drill presses, grinders. Computerized machine tool programming and operation is also included. Emphasis is placed on the manufacture of component machine parts, using the materials removal process for metals and plastics. The course of study also includes precision measuring skills, blueprint reading, cutting tool design, shop mathematics, and efficient and economical sequencing of machine tooling operations.

Program Learning Outcomes

- Outcome 1: Demonstrate good work and safety habits, while using hand tools and power equipment.
- Outcome 2: Perform basic machining operations on lathes, mills, surface grinders and drill presses.
- Outcome 3: Perform basic measuring functions using precision measuring tools.
- Outcome 4: Read engineering drawing to accomplish required operations on machine tools.
- Outcome 5: Accomplish advanced lathe and mill processes, while working independently.
- Outcome 6: Understand tool geometry, carbide insert tooling.
- Outcome 7: Calculate all required math to accomplish machining processes.
- Outcome 8:

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MATH 98

3 UNITS

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54 hours lecture; 54 hours total

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This degree provides a basic foundation in music for students interested in pursuing a career in the musical entertainment industry. As part of this degree, the students will select a vocal

Undergraduate

This degree option provides a comprehensive foundation in music preparation for transfer to Baccalaureate programs for instrumental or vocal music majors in the California State University system. To fulfill the requirements for this degree, students will complete lower division major preparation courses listed below and the appropriate general education pattern (CSU GE or IGETC). Additional NVC graduation requirements do not apply to this degree. Students must pass all courses in the area of emphasis with a minimum of "C" and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis, e.g. Instrumental, Vocal. Total Units in Area of Emphasis: 22-24 units (6 units double counted in CSU GE Area C-1.) Total Units in GC (CSU and IGETC): 39

Program Learning Outcomes

- Outcome 1: Analyze and compose harmonic examples including and up to the use of 20th century techniques.
- Outcome 2: Sight read and aurally recognize music including and up to post-tonal melodies and distantly related keys.
- Outcome 3: Perform on designated major instrument/voice, integrating musical and technical skills, creative interpretation and professional performance practice.
- Outcome 4: Evaluate and critique musicality, stylistic interpretation and technique of musicians in rehearsal and performance.
- Outcome 5: Perform musically and with authority in large ensemble situations exhibiting pitch, rhythmic, intonation, balance and blending accuracy.
- Outcome 6: Integrate, wherever possible, digital technology into the process of learning and presenting music.

Course #	Units
MUSI 121 Music Theory I	3
MUSI 122 Music Theory II	3
MUSI 221 Music Theory III	3
MUSI 222 Music Theory IV	3

Course #	Units
MUSI 120A Musicianship I	1
MUSI 120B Musicianship II	1
MUSI 120C Musicianship III	1
MUSI 120D Musicianship IV	1

Course #	Units
Student selects major instrument/voice for Individual instruction:	
MUSI 116 Applied Music: Strings, Winds, Brass, Percussion, Piano, Voice	0.5-1

Course #	Units
Student selects ensemble in alignment with major instrument/voice.	
MUSI 160 College Chorale	1
or	
MUSI 176 Repertory Orchestra	1
or	
MUSI 179 Repertory Wind Ensemble	1
or	
MUSI 181 Jazz Ensemble	1

Total units for the major

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Voice

9-18 hours lecture; 9-18 hours total

Recommended Preparation: MUSI 130, MUSI 135, MUSI 140, MUSI 150, with a minimum grade of C; Concurrent participation in an ensemble to align with selected major instrument/voice:

- 1) Music 160--College Chorale (vocal emphasis)
- 2) Music 176--Repertory Orchestra (instrumental emphasis)

needed to perform within an ensemble, with different repertoire to be studied each semester. The course is repeatable for credit.
Repeatable for credit three times

CSU, UC

MUSI 161 **1 UNIT**

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9 hours lecture, 27 hours lab; 36 hours total

Limitation on Enrollment: Audit on required

A small vocal ensemble, called Prima voce, that rehearses and performs musical works from the traditional choral literature dating from medieval through contemporary periods. Concerts are performed regularly throughout the area as well as on occasional outside trips.

CSU, UC

MUSI 162

MUSI 177 **1 UNIT**
Rehearsal & Performance Winds
9 hours lecture, 27 hours lab; 36 hours total
Limitation on Enrollment: Audit on required.
A rehearsal, lecture and performance course for winds or small mixed orchestral ensembles.
CSU, UC

MUSI 179 **1 UNIT**
54 hours lab; 54 hours total

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1. Complete an application for admission to the college. (can only be done online at www.napavalley.edu). This needs to be done only once.
 2. Complete the matriculation requirements of:
 - a. English and Math assessment testing;
 - b. College orientation. *Contact the Testing and Tutoring Center at 253-3270 or the Counseling Center in person in the 1300 Building to sign up for assessment and orientation sessions.
 3. Take the Reading Assessment test (CTEP) and pass with a score of 59 or higher OR have ENGL 85 or higher with a "C" or better
 4. Take the Math Assessment test (MTDP) and pass with a score of 29 or higher OR have MATH 85 or higher with a "C" or better

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Outcome 3:

NURS 152 **7.5 UNITS**

The Role of the Nurse in Health & Wellness, Chronic Illness and Geriatric Care

72 hours lecture, 192 hours lab; 264 hours total

Prerequisite: Completion of NURS 151 with a minimum grade of C.

Corequisite: Concurrent enrollment in SPCOM 124 with a minimum grade of C.

Using the knowledge gained taking pre-requisite courses and the concepts and skills learned in NURS 151 regarding the role of the nurse and the practice of nursing, the student will also learn to integrate cultural awareness and growth and development concepts to promote health and maintain wellness in all persons, integrate psychosocial and physiologic knowledge to care for those with chronic illness, understand the unique needs of the geriatric population and how to provide care.

NURS 251 **12 UNITS**
Community and Acute Medical-Surgical Nursing Care I
108 hours lecture, 324 hours lab; 432 hours total
Using information and skills learned in previous semesters, the fo-

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PHIL 120 **3 UNITS**

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54 hours lecture; 54 hours total

Recommended Preparation: ENGL 120 or higher with a minimum grade of C.

Introduces students to the ideas of major Western philosophers from pre-Socratic times to the end of the 16th Century and develops the students' critical-thinking and problem-solving skills.

CSU, UC

PHIL 121 **3 UNITS**

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54 hours lecture; 54 hours total

Recommended Preparation: ENGL 120 or higher with a minimum grade of C.

Introduces students to the ideas of major Western philosophers from the early 17th Century to the present and develops students' critical thinking and problem-solving skills.

CSU, UC

PHIL 125 **3 UNITS**

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54 hours lecture; 54 hours total

Recommended Preparation: ENGL 120 or higher with a minimum grade of C.

A survey of major ethical theories in Western thought with reference to questions of right, good and duty, combined with application of these theories to situations in our personal lives.

CSU, UC

PHIL 126 **3 UNITS**

Contemporary American Ethics
54 hours lecture; 54 hours total

Recommended Preparation: ENGL 120 or higher with a minimum grade of C.

The critical examination of personal beliefs related to contemporary American moral issues such as abortion, drugs, capital punishment, euthanasia, privacy, etc. Attention is given to weighing issues, making judgments and understanding diverse positions on any moral issue.

CSU, UC

PHIL 127 **3 UNITS**

Feminist Philosophy
54 hours lecture; 54 hours total

This course introduces students to the major themes in feminist philosophy examined through the lens of the historical development of the tradition and studied from the metaphysical, epistemological, ethical, and aesthetic.

PHIL 134 **3 UNITS**

Philosophy of Religion

54 hours lecture; 54 hours total

Recommended Preparation: ENGL 120 or higher with a minimum grade of C.

Introduces the student to major themes such as the existence of God, faith and reason, evil, death, fate, mysticism and the role of logic in religious language. The course develops the students' critical-thinking and problem-solving skills.

CSU, UC

PHIL 137 **3 UNITS**

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54 hours lecture; 54 hours total

Comparative Religions of the World is a philosophical survey of the world's major religions, thereby providing a trenchant knowledge of avenues to spiritual growth, multicultural values and critical thinking skills.

CSU, UC

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This degree provides a comprehensive foundation in Photography that i

PHOT 155 **1 UNIT**

The Digital Fine Print

36 hours integrated lab; 36 hours total

Recommended Preparation: PHOT 150 with a minimum grade of C.

This course is an exploration of the process of consistently producing excellent digital prints. Students will explore the factors to produce high-quality, digital, archival, exhibition quality fine art prints.

CSU

PHOT 170 **2 UNITS**

Multimedia for Photographers

72 hours integrated lab; 72 hours total

Recommended Preparation: PHOT 150 with a minimum grade of C.

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PHYSICAL EDUCATION &

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Kinesiology is the study of human movement. The curriculum ofered at Napa Valley College is designed to prepare the student for transfer to the four-year level college. The Associate in Arts in Kinesiology for Transfer degree prepares students for advanced study in a number of exercise and movement related felds. Graduates will be prepared for further study or el f m u fm eosf K a e hfoe K m

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Water Exercise-Beginning

36-54 hours integrated lab; 36-54 hours total

This course is designed to improve cardiovascular endurance, muscle tone and flexibility using the water as a medium for exercise. This is an excellent life long activity for non-swimmers and novice swimmers.

CSU, UC

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Water Exercise-Intermediate

36-54 hours integrated lab; 36-54 hours total

A conditioning workout emphasizes cardiovascular endurance activities in deep water. Students must be comfortable in deep water (intermediate level swimmer) to participate in this class.

CSU, UC

PHYE 103 1.5 UNITS

Fitness for Life

54 hours integrated lab; 54 hours total

Online introductory fitness class designed to learn the fundamentals of an overall fitness program, including setting goals, strength and fitness evaluation, body composition, target heart rate, resistance training, flexibility training, relaxation training and dietary awareness. Students will be required to develop and evaluate an individualized exercise plan.

CSU, UC

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Golf

36-54 hours integrated lab; 36-54 hours total

This course will help a student in the development of understanding and attitudes relative to the game of golf. Specific attention is given to the proper fundamentals (grip, stance, posture, etc.)

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36-54 hours integrated lab; 36-54 hours total
Teaching Assistant for Level I JKD (Jeet Kune Do)kickboxing course.

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Intermediate Weight Training

36-54 hours integrated lab; 36-54 hours total

The purpose of this course is to provide students with an intermediate level of muscular strength and fitness. Students will design and engage in intermediate level programs that address the components of muscular strength, endurance and flexibility.

CSU, UC

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Olympic Weight Training

36-54 hours integrated lab; 36-54 hours total

This course is designed to provide an understanding of basic lifting mechanics and the proper technique for performing the basic lifts.

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This Associate in Arts in Political Science for Transfer (AA-T) degree option provides a comprehensive foundation in Political Science in preparation for transfer to baccalaureate programs in the California State University (CSU) system in Political Science. To fulfill the requirements for this degree, students will complete the required and elective courses in the area of emphasis and the appropriate general education pattern (either CSU GE

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PSYC 123 **3 UNITS**

Social Psychology

Cross-listed with SOCI 123

54 hours lecture; 54 hours total

Recommended Preparation: ENGL 90 or equivalent with a minimum grade of C.

This course considers individual human behavior in relation to the social environment. The power of the situation, other individuals, and the social group will be examined. Topics may include: aggression, prejudice and stereotypes, interpersonal attraction, attitudes and attitude change, conformity, group dynamics, gender roles, cultural norms, and social cognition.

CSU, UC

PSYC 124 **3 UNITS**

Psychology of Adjustment

54 hours lecture; 54 hours total

Recommended Preparation: ENGL 90 or equivalent with a minimum grade of C.

This course addresses several major topics in the field of psychology with an emphasis on personal application. Topics covered include personality theory, stress and coping, the self, social cognition and influence, communication, attraction, gender and sexuality, human development, psychological disorders, and psychotherapy.

CSU, UC

PSYC 125 **3 UNITS**

Human Development

54 hours lecture; 54 hours total

Recommended Preparation: PSYC 120 with a minimum grade of C.

This course provides an overview, from a psychological perspective, of human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined to demonstrate developmental processes.

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PSYCHIATRIC TECHNICIAN
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#	Prerequisite Courses	Units
	HEOC 100 Basic Anatomy & Physiology	3
	HEOC 101 Pharmacology	3
	HEOC 172 Basic Nutrition	2
Required courses*		
	PTEC 150 Principles & Practices for Psychiatric Technicians 1	13
	PTEC 155 Principles & Practices for Psychiatric Technicians 2	12
	PTEC 156 Principles & Practices for Psychiatric Technicians 3	12
	PSYC 124 Psychology of Adjustment	3
	PSYC 125 Human Development	3
	Total Units	51

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PTEC 161

15 UNITS

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160 hours lecture, 360 hours lab; 520 hours total

Prerequisite: Completion of PTEC 160

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Required courses	Units
ENGL 120 Reading & Composition 1	4
RESP 120 Respiratory Care Theory I	6
RESP 130 Respiratory Care Laboratory I	4
RESP 140 Preparation for Clinical	1.5
RESP 150 Respiratory Care Theory II	3
RESP 160 Respiratory Care Pharmacology	3
RESP 170 Respiratory Care Clinical I	2.5
RESP 175 Respiratory Care Laboratory 2	1.5
RESP 185 RESP Care Clinical II	2.5
RESP 191 Respiratory Care Clinical III	1
RESP 200 Respiratory Care Theory III	2
RESP 210 Principles & Applications of Mechanical Ventilation	4
RESP 220 Neonatal/Pediatric Respiratory Care	3
RESP 230 Respiratory Care Topics I	1
RESP 250 Respiratory Care Clinical IV	2.5
RESP 251 Respiratory Care Clinical V	2.5
RESP 260 Respiratory Care Theory IV	1
RESP 270 Advanced Respiratory Care Laboratory	1
RESP 280 Respiratory Care Topics II	2
RESP 290 Respiratory Care Clinical VI	2
RESP 290B Comp Sim in Respiratory Care	1
RESP 291 Respiratory Care Clinical VII	2
RESP 292 Respiratory Care Preceptorship	2.5
PSYC 124 Psychology of Adjustment	3
or	
PSYC 125 Human Development	3
Total units for the major	58.5
Total units	60

Options

1. All required courses must be completed with a grade of C or better.
2. Transfer to a baccalaureate degree granting institution: Consult the catalog of the college or university of your choice and a Napa Valley College counselor for specific requirements.

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RESP 120 **6 UNITS**
Respiratory Care Theory I
 108 hours lecture s

RESP 270**1 UNIT**

46 hours lab; 46 hours total

Prerequisite: Completion of RESP 211 with a minimum grade of C.

The integrated laboratory work will develop the student's knowledge and technical skills in advanced mechanical ventilation techniques. The course will cover advanced application and management of state-of-the-art and high frequency ventilators.

CSU**RESP 280****2 UNITS**

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SPAN 120 Elementary Spanish I 5

or
SPAN 110 First Semester Spanish (Part A) 3

and
SPAN 111 First Semester Spanish (part B) 3

SPAN 121 Elementary Spanish II 5

SPAN 240 Third Semester Spanish 5

or
SPAN 280 Spanish for Heritage Speakers I 5

SPAN 241 Fourth Semester Spanish 5

or
SPAN 281 Spanish for Heritage Speakers II 5

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Select one course from the following:

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well as exposure to local and international Hispanic culture as a meaning system and common heritage of the U.S. It is highly recommended for Spanish majors.

CSU, UC

SPAN 281

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Undergraduate Degree Options

This degree option provides a comprehensive foundation in theater preparation for transfer to Baccalaureate programs for theater majors in the California State University system. To fulfill the requirements for this degree, students will complete lower division major preparation courses listed below and the appropriate general education pattern (CSU GE or IGETC). Additional NVC graduation requirements do not apply to this degree. Students must pass all courses in the area of emphasis with a minimum of "C" and maintain an overall minimum 2.0 GPA. Additionally, students pursuing this degree option must work with a counselor and faculty advisor to ensure appropriate elective course selections for their intended area of emphasis, e.g. Theater Arts.

Program Learning Outcomes

- Outcome 1. Analyze dramatic literature.
- Outcome 2. Show a cultural and artistic appreciation of dramatic art.
- Outcome 3. Demonstrate basic performance and production skills.
- Outcome 4. Produce a piece of dramatic art for peer, professional and academic review.

Course #	Units
THEA 100 Introduction to Theater	3
THEA 110 Technique of Acting	3
Options	
THEA 151 Theater Production: Contemporary	1 - 3
THEA 152 Theater Production: Young Audiences	1 - 3
THEA 153 Musical Theater Production: Repertory	1 - 3
THEA 154 Theater Production: Repertory	1 - 3
THEA 166 Musical Theater Production: Young Audiences	1 - 3
THEA 167 Musical Theater Production: Broadway	1 - 3
THEA 168 Musical Theater Production: Contemporary	1 - 3
THEA 140 Technical Theater in Production	3
Options	
THEA 140 Technical Theater in Production	1 - 3
THEA 141 Stagecraft: Scenery and Props	3
THEA 142 Stagecraft: Costume and Make-up	1 - 3
THEA 151 Theater Production: Contemporary	3
THEA 152 Theater Production: Young Audiences	3
THEA 153 Musical Theater Production: Repertory	3
THEA 154 Theater Production: Repertory	3
THEA 156 Theater Production: Classical	3
THEA 166 Musical Theater Production: Young Audiences	3
THEA 167 Musical Theater Production: Broadway	3
THEA 168 Musical Theater Production: Contemporary	3
Total units for the major	18
Total units	60

Graduate Degree Options

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technique; and develop skills dealing with interpretive, vocal and

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THEA 215**2 UNITS**

36 hours lecture; 36 hours total.

This course provides students with a study of the fundamental skills required for gaining employment as an actor on stage and in film as well as other mediums. Course content includes audition techniques, on-camera acting skills, guidance for securing an agent, preparing photographs and resumes, and joining the entertainment unions.

CSU**THEA 220****3 UNITS**

54 hours lecture; 54 hours total

This course provides students with a study of the fundamental skills required for gaining employment as an actor on stage and in film as well as other mediums. Course content includes audition techniques, voice over and on-camera acting skills, guidance for securing an agent, working with casting directors, preparing photographs and resumes, and joining the entertainment unions. In addition, students will prepare monologues and other materials necessary for transfer and work as a professional actor.

CSU**THEA 244****3 UNITS**

54 hours lecture; 54 hours total

The exploration and development of acting skills through technique and performance.

CSU, UC**VITICULTURE AND WINERY**

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AS Degrees

The programs of the Viticulture and Winery Technology department are designed to prepare students for careers in the North Coast wine industry. The one-year Certificate and two-year Associate of Science options provide students with the knowledge and skills essential for success. The Certificate in Viticulture and Winery Technology consists of product-oriented courses in viticulture and winemaking. The Certificate in Wine Marketing and Sales is a mix of viticulture, winemaking and business courses. Certificate programs may be modified to meet the career goals of the individual student. The typical student will be able to earn a Certificate in one to two years.

Students who complete the Associate of Science in Viticulture and Winery Technology degree specialize in either Viticulture, Winemaking or Wine Marketing and Sales. The Associate of Science degree includes general education courses, basic science courses and core courses in the degree option. The typical student will be able to earn an Associate of Science degree in two to three years.

Program Learning Outcomes

- Outcome 1: Viticulture—Lead our sustainable viticulture industry into the future and create a skilled workforce by applying local, regional and global methods.
- Outcome 2: Winemaking—Possess a fundamental knowledge of wine styles, the annual winemaking cycle, the contribution of viticulture, culture and winemaking process to the wine style and how to maintain the integrity of the wine.
- Outcome 3: Interpersonal Skills—Display an understanding of interpersonal relationships and the ability to develop effective relationships on both a personal and professional level.
- Outcome 4: Regulations—Create a vineyard/winery development plan, and maintain operational compliance consistent with county-state-federal regulations and land use policies.
- Outcome 5: Research—Develop skills to access information and apply it effectively.
- Outcome 6: Writing—Display the ability to analyze research, develop, write, and present a strategic plan for the various elements of the wine industry: vineyards, winemaking and marketing.
- Outcome 7: Work Skills—Display a basic range of professional habits and skills to meet the HR standards of the wine industry.

All required courses for the AS degrees must be completed with a grade of "C" or better. Consultation with Program Coordinator is required.

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Required courses

BIOL 110 Survey of Biology *

Units

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CHEM 110 Introduction to Chemistry

4

or

VWT 152 **1 UNIT**
The Wines of Italy
 18 hours lecture; 18 hours total
Limitation on Enrollment: Must be at least 18 years of age.
 A survey of the wines of Italy, including sparkling, white and red table, dessert and fortified wines. Sensory evaluation of representative wines. Lab fee. Six week course.
CSU, UC

VWT 153 **1 UNIT**
The Wines of Spain and Portugal
 18 hours lecture; 18 hours total
Limitation on Enrollment: Must be at least 18 years of age.
 A survey of the wines of Spain and Portugal, including sparkling, white and red table, dessert and fortified wines. Sensory evaluation of representative wines. Lab fee. Six week course.
CSU, UC

VWT 154 **1 UNIT**
The Wines of Germany and Austria
 18 hours lecture; 18 hours total
Limitation on Enrollment: Must be at least 18 years of age.
 A survey of the wines of Germany and Austria, including sparkling, white and red table, dessert and fortified wines. Sensory evaluation of representative wines. Lab fee. Six week course.
CSU, UC

VWT 172 **3 UNITS**
Orientation to Winery Laboratory Practices
 54 hours lecture; 54 hours total
 An introduction to winery laboratory practices, including basic principles, techniques and common methods of analysis for musts and wines. Students learn laboratory methods used to determine when to add amendments to wines and how to stabilize and clarify wines.
CSU

VWT 173 **3 UNITS**
Orientation to Wine Sensory Evaluation
 54 hours lecture; 54 hours total
Limitation on Enrollment: Must be at least 18 years of age.
 Introduction to wine sensory evaluation, including statistical analysis of trials; study of wine styles; sensory testing techniques; identification of wine traits. Sensory evaluation of representative wines. Laboratory materials fee.
CSU

VWT 180 **3 UNITS**
Fundamentals of Enology
 54 hours lecture; 54 hours total
 An introduction to the science of winemaking, including grape maturation, harvesting, fermentation, wine development, blending, filtration and preparation for bottling. Students learn the winemaking options available to create different wine styles.
CSU

VWT 190 **2 UNITS**
Supervised Practical Work Experience I
 180 hours lab; 180 hours total
 Supervised practical work experience. Intended to help the student integrate classroom study with on-the-job training in the wine industry. Student must meet with the Program Coordinator before enrolling.
CSU

VWT 191 **2 UNITS**
Supervised Practical Work Experience II
 180 hours lab; 180 hours total
 Supervised practical work experience. Intended to help the student integrate classroom study with on-the-job training in the wine industry. Student must meet with the Program Coordinator before enrolling.
CSU

VWT 192 **1 UNIT**
Supervised Practical Work Experience III
 36 hours integrated lab; 36 hours total
 Student assists faculty member on a Viticulture and Winery Technology department project in viticulture, winemaking and/or wine marketing.
CSU

VWT 199 **1 UNIT**
Special Project for Advanced Viticulture and Winery Technology Students
 54 hours lab; 54 hours total
 Special project for advanced Viticulture and Winery Technology students. Student must meet with the Program Coordinator before enrolling.
CSU

VWT 229 **1 UNIT**
Summer Vineyard Practices
 12 hours lecture; 24 hours lab; 24 hours total
 Vineyard practices for the summer session. Class operates NVC Student Vineyard with an emphasis on the practical applications of viticulture theory.
CSU

VWT 230 **3 UNITS**
Fall and Winter Vineyard Practices
 36 hours lecture; 36 hours lab; 72 hours total
 Vineyard practices for the fall and winter seasons. Class operates NVC Student Vineyard with an emphasis on the practical applications of viticulture theory.
CSU

Required Courses	Units
WELD 120 Welding Technology 1	7
WELD 121 Welding Technology 2	7
WELD 150 Metal Fabrication 1	3
Total Units	17

This is an extensive two year program in all phases of welding: oxyacetylene, semiautomatic MIG & TIG, and submerged arc, as well as stick electrode. Classes must be taken in sequence. A Certificate will be granted upon completion of the following required courses.

Program Learning Outcomes

- Outcome 1: Work efficiently and safely in a variety of welding environments.
- Outcome 2: Exhibit good work habits while working independently and/or part of a team.
- Outcome 3: Identify, understand and apply appropriate welding processes and technologies to a planned end result.
- Outcome 4: Develop the knowledge base to accomplish the above outcome.
- Outcome 5: Have the ability to qualify in all positions and with no thickness limitations in structural Steel and pipe welding codes.
- Outcome 6: The student will be able to interpret blueprints and American Welding Society welding symbols and apply the interpretation of a planned end result.

Required Courses	Units
WELD 120 Welding Technology 1	7
WELD 121 Welding Technology 2	7
WELD 240 Welding Technology 3	7
WELD 241 Welding Technology 4	7
DDGT 110 Technical Drawing Fundamentals	3
MACH 100 Machine Shop Practice	3
WELD 150 Metal Fabrication 1	3
Total Units	37

The Welders Assistant Local Certificate prepares the student for entry-level in a welding operation as a welders assistant. Required courses are applicable toward the AS degree and Welding Technician and Combination Welder certificates.

Program Learning Outcomes

- Outcome 1: The student will be able to perform rudimentary layout and fabrication skills used in the welding industry.
- Outcome 2: The student will be able to interpret blueprint and American Welding Society welding symbols.
- Outcome 3: The student will be able to identify and mitigate safety issues and follow direction from the welder or welding supervisor.
- Outcome 4: The student will be able to assist in the set-up of manual and semi-automatic welding and cutting equipment and apparatus used in the welding industry.

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WOEX 190

1 UNIT

Work Experience Seminar

18 hours lecture; 18 hours total

Corequisite: Concurrent enrollment in WOEX 191 or WOEX 193 is mandated by Education Code.

Exploration and evaluation of career-related topics including interpersonal relationships, job satisfaction, and career assessment. Coordination of on-the-job training with related classroom instruction. The student may re-enroll in this course until a maximum of 16 units of work experience credit have been cumulatively earned from all types of work experience courses.

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NONCREDIT ADULT BASIC

Competency

Required Course	Hours
ABEN 600 Adult Basic Educat on	2

ABEN 600

This basic skills course for adults will include foundat on work and practice in listening, speaking, reading, writ ng, critical thinking and math. The class has an all

ABEN 656
High School Credit - Math

This course is designed as a part of the ADELANTE summer academic enrichment program for at-risk high school students. Offered by mutual agreement with the Napa Valley Unified School District, the curriculum duplicates existing courses offered by NVUSD, and, where possible, is taught by NVUSD staff instructors using NVUSD adopted materials. The students are pre-tested upon completion of the six week program to determine eligibility for high school credits earned. Documentation of units earned will be forwarded to the appropriate high school counselors. The curriculum is based upon a sequence of 4 mathematics courses beginning with grade 9 general math and ending with grade 12.

ABEN 750
English as a Second Language

This course is designed for students whose primary language is not English. The emphasis will be on understanding English both in conversation and writing.

ABEN 751
ESL for Health Workers

A practical course of study for those with limited English language skills who are employed or seeking employment in the health care field.

ABEN 753
ESL for Hospitality Workers

32 hours integrated lab; 32 hours total

This course is designed for hospitality employees interested in improving basic English skills in the workforce environment. The course will help prepare (c

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Law Enforcement Skills And Knowledge

2-40 hours total

This course provides law enforcement skills and knowledge training from one to 42 topical areas designed to enhance job performance and to meet California P.O.S.T requirements for continuing professional training for peace officers and dispatchers.

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Preparing For The Basic Police Academy

4 hours total

This course assists students with preparing for entrance to a basic police academy training program.

NONCREDIT EDUCATIONALLY

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YEDD 800

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This course includes instruction in pre-reading skills, word analysis, vocabulary development, reading comprehension, oral and silent reading handwriting and spelling with primary emphasis on the application of these skills to real life situations. Instruction is individualized according to the needs and abilities of each student and includes one-to-one sessions, group activities, independent study and occasional field trips to provide opportunities to apply survival reading skills to the real world.

YEDD 820

Basic Math Concepts

Following diagnostic testing each student is independently placed in an appropriate math unit. Once placed, the student works on an individual basis toward the goal of being able to use the math concepts to function and serve in society. Units include money management, time management and basic operational skills.

YEPL 641

Expressive Movement

MUSINC 750
Mindful Singing for Older Adults
32-64 hours total

This class will provide an opportunity to experience and participate in a music setting through singing and playing rhythm instruments. No previous musical experience necessary.

MUSINC 770
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Admission Services

Admission

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