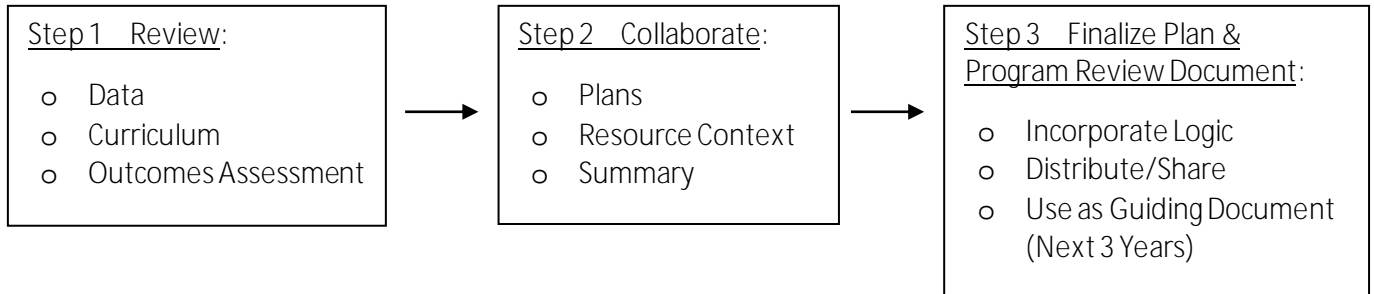


## Instructional Program Review Overview

### The Purpose:

The purpose of program review is reflection and collaboration in order to identify strengths and areas for improvement, to set plans and priorities for the following three years, factoring in anticipated impacts, and to consider resource needs for the program. The flowchart below presents the overall steps in the Program Review process:



Instructional Program Review focuses on the overall state of the program reflecting on:

- 1) **data** and analysis about course fill, retention, and success rates as well as about degrees/certificates earned,
- 2) **outcomes assessment** cycle,
- 3) **curriculum** in need of modification, creation, reactivation, or archival in the upcoming three years.

Based on this reflection, the program faculty determine whether the program as a whole is in a state of viability, stability, or growth and set plans and priorities accordingly.

### Outcomes:

As a result of Program Review, faculty are expected to:

- 1) gain an understanding of the current state of their program.
- 2) have identified plans and priorities for implementation over the next three years.
- 3) have considered resource needs and impacts associated with those plans/priorities.

### Who's Responsible:

Instructional Program Review is faculty driven. The lead writer (program/department coordinator) in collaboration or consultation with program/department faculty will conduct the initial reflection on the data and analysis and write the report.

Collaboration and conversation among the program/department coordinator, department faculty, faculty chair, and deans are vital to the Program Review process, especially in moving from reflection to making plans and priorities and determining needs and impacts. The collaboration should be ongoing throughout the Program Review process.

### Available Support:

Research, Planning & Institutional Effectiveness Staff  
Curriculum Committee Chair  
Learning Outcomes Assessment Coordinator