



**MEMORANDUM**

August 4, 2022

ESS 22-300-009 Via Email

**TO:** Chief Instructional Officers  
Chief Student Services Officers  
Academic Senate Presidents  
Transfer Center Directors

**FROM:** Dr. Aisha Lowe, Vice Chancellor, Educational Services & Support

**RE:** Associate Degree for Transfer Guidance on Degree Versioning Phase-Out

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The purpose of this memorandum is to notify all colleges of policy changes regarding the phase-out of Associate Degree for Transfer (ADT) degree versions when the Transfer Model Curriculum (TMC) is implemented. To date, only the Business Administration TMC has undergone a substantive change since the TMC was established in 2010. The guidance contained in this memorandum pertains to that TMC currently in transition and all TMCs that undergo changes in the future.

**ADT Degree Phase-In**

It is the policy of the Chancellor's Office regarding the phase-in of ADT degree versions which includes any new TMC versions. Per Education Code 66746, colleges with an existing program (e

**ADT TMC Phase-Out Policy**  
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**Appendix A: Three Year TMC Phase-Out Process**

Approximate Month	Term	Responsibility		Important Notes
Feb	Spring 2021	CCCCO	website/18-month phase-in implementation for CCCs/3-year CSU end-date for similar majors (timeline starts).	TIMELINE BEGINS
Jan-May	Spring 2021	College	Accommodate degree requirements	
Jan-Aug	Spring 2021	College	Submit degree approval request to CCCCCO.	Only for CCCs that already have <u>existing courses that meet Business TMC requirements.</u>
Sep-Dec	Fall 2021	College	Submit degree approval request to CCCCCO.	Only for CCCs that were able to <u>make curriculum changes in existing courses that meet Business TMC requirements.</u>
Oct-Nov	Fall 2021	CSUCO	Cal - 2022-	

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<b>Approximate Month</b>	<b>Term</b>	<b>Responsibility</b>	<b>Task</b>	<b>Important Notes</b>
				<del>CCG are still awarded.</del>

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<b>Approximate Month</b>	<b>Term</b>	<b>Responsibility</b>	<b>Task</b>	<b>Important Notes</b>
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Campuses are required to inform CSOs and maintain similar pathways.