

Health Occupations Psychiatric Technician Program

The Psychiatric Technician Program will start a new class every two out of three semesters.

_____ Applications are due in by the published deadline for the start of the corresponding semester. Each class will have 40 openings, which will be filled by the first 40 applicants who have completed the following procedures.

BEFORE APPLYING

In order to be accepted into the Psychiatric Technician Program, there are several steps you must complete before you turn in your application for the PTEC Program. Make sure you fully understand what is expected to be done and allow adequate time for requirements such as transcript and Foreign Verification requests.

- **Complete an application for admission to Napa Valley College.**
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ONCE ACCEPTED

Applicants will be notified by letter of their acceptance into the program. **You will be notified in the Acceptance Letter of due dates for submitting copies of your CPR card, health & safety packet, and Drug Screen/Background Check.**

- **Current CPR Certification**

The **only acceptable type of certification** is the Basic Life Support (BLS) for Healthcare Providers (HCP). Go to www.napacpr.com for further information and available course offerings through the college.

- **Health & Safety Requirements**

Please visit our new Health & Safety page

<http://www.napavalley.edu/academics/HealthOccupations/Pages/HealthandSafetyRequirements.aspx> for Health & Safety requirements and guidelines.

- **Drug Screen/Background Check**

Information on requirements for Drug Screen/Background Check will come at Orientation.

- **Mandatory PTEC Orientation**

You must attend the mandatory PTEC Orientation with the Program Director (you will be notified by mail of the date of orientation).

Students who fail to attend PTEC Orientation or fail to submit their required Health & Safety documentation or complete a Drug Screen/Background Check by due dates explained in the acceptance letter, will lose their spot in the program.

DURING THE PROGRAM

Your PTEC program will take three semesters to finish. During these days the students do not have to be on the (T)-